



## Privacy policy and the use of cookies on the website <https://reqiu.eu/>

This document contains the rules for collecting and using information about users on the website <https://reqiu.eu/> as well as when placing orders for a free service provided electronically, which consists in the delivery of newsletters. The owner of the website is Game Time Project based in Wrocław, address: ul. St. Mikołaja 51/52, 50-127 Wrocław, entered into the Register of Entrepreneurs of the National Court Register kept by the District Court for Wrocław-Fabryczna, VI Commercial Division of the National Court Register, under KRS number 0000403668, using NIP number 8943036292, hereinafter referred to as the Website Owner.

The creation of a privacy policy and the use of cookies by the Website Owner is to draw users' attention to the importance of protecting the privacy of people using the website <https://reqiu.eu/> (hereinafter referred to as the "Website") while meeting the requirements imposed by the Act of July 16 2004 Telecommunications Law (Journal of Laws No. 171, item 1800, as amended), the Act of 18 July 2002 on the provision of electronic services (Journal of Laws No. 144, item 1204, as amended) and the Act of August 29, 1997 on the Protection of Personal Data (Journal of Laws No. 133, item 883, as amended) and Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of persons natural persons with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46 / EC (Journal of Laws UE.L. 2016.119.1), commonly known as the general regulation on the protection of personal data, i.e. the GDPR.

What personal data is collected and what is it used for?

The Website Owner collects and uses personal data and other information that are necessary for the proper use of the Website or the provision of services. Each time the user providing the Website Owner with their personal data is asked to consent to their receipt and processing by the Website Owner, unless otherwise stated in the content of the user's application addressed to the Website Owner. By completing and sending the Website's contact form, ordering a newsletter or contacting via social media (Facebook, LinkedIn) or e-mail, the user provides his personal data - name and surname, e-mail address and / or telephone number. It is also possible to provide personal data in a different way, depending on the user's needs, it may be an e-mail addressed to the Website Owner in order to obtain information, initiate and conduct a complaint procedure or any other matter that the user asks. Each time the Website Owner requires the user to provide only the data that is necessary to provide the service or perform the entrusted task.

The administrator of the user's personal data is the Website Owner. The processing of personal data by the Website Owner is carried out on the basis of art. 6 sec. 1 lit. a, lit. b, lit. c or lit. f GDPR. Providing personal data is voluntary. The Website User has the right to access personal data, rectify it, delete or limit processing, as well as the right to object, request the cessation of processing and data transfer, as well as the right to withdraw consent to data processing at any time and the right to lodge a complaint to the supervisory body. The Website Owner explains that pursuant to the provisions of the Personal Data Protection Act, he may entrust the processing of



the collected data to other entities, but this does not apply to commercial use of information by third parties, but only to perform data management and processing.

In some cases, specified by law, the Website Owner is obliged to disclose personal data and other information to public authorities in connection with the performance of their functions. In addition, it is worth remembering that the Website may contain links that allow users to go to other websites. The privacy policy and cookie policy of the owners of these websites may be separate from the one used by the Website Owner and the user should read it in order to determine the manner and scope of using his data when using these websites.

The data provided by the user will not be profiled. The Website Owner will not transfer personal data to a third country or an international organization.

Users' personal data will be stored for the period necessary to perform the service ordered by the user or to handle the user's inquiry or for another purpose agreed by the parties. Data processed for purposes resulting from the legitimate interests pursued by the Website Owner or by a third party may be processed until the expiry of the limitation period for claims arising from these legitimate interests. If, by submitting a relevant statement, the user agrees to the processing of data for marketing purposes, the user's data may be used for this purpose and will be processed until the consent given by the user is revoked. Such processing will consist in sending information about products or services offered by the Owner of the ip Website or persons whose products or services the Website Owner will recommend.

Personal data of people participating in the study

The Website Owner does not collect personal data of employees or job applicants using the Requi software. Test results in which natural persons participate are not assigned to individual persons, but encrypted and made available to employers, i.e. entities using Requi on the basis of an agreement concluded with the Website Owner. Based on the appropriate ranking, employers combine the results of the research with people who participated in the research. The Website Owner may receive from the employer the personal data of employees or job applicants in the form of an e-mail address in order to send these persons an electronic message containing a link enabling access to the Requi survey (game). If the e-mail received in this way contains the personal data of the employee or job applicant, i.e. the name and surname of the data subject, the Website Owner will act as an entity processing personal data, and not as a data controller within the meaning of the provisions on the protection of personal data. The entity that processes personal data acts on behalf of the data controller and within the limits of the authorization that has been given to it, and the processing of data will be subject to separate rules than those developed in this privacy policy. All issues related to the exercise of the rights of data subjects, and therefore employees or job applicants who received an e-mail from the Website Owner, can be reported to the e-mail address [office@requi.eu](mailto:office@requi.eu) or directly to the employer.

It is possible that in connection with the use of the database created in this way or in connection with the use of Requi, the employer will require the support of the Website Owner and will provide the Website Owner with the personal data of employees or job applicants, but then the processing of personal data by the Website Owner will take place on the basis of entrusting this data by the employer (the entity using Requi on the basis of an agreement concluded with the Website Owner) and will also be subject to separate rules than those developed in this privacy



policy, although the Website Owner declares that it will always act in accordance with the provisions of the Regulation GDPR and the laws indicated at the beginning of this privacy policy.

#### Other information collected when using the Website

The Website Owner collects information on how users use the website, their IP addresses, location data and cookies. They are used to improve the work of the Website, counteract security breaches or keep statistics on the functioning of the Website. The analysis of this information may, for example, allow the assessment of the region from which the largest group of users comes, or at what times the servers and other devices supporting the Website should operate with maximum efficiency. The Website Owner emphasizes that the information collected in this way is in no way combined with individual users and cannot be identified with personal data provided by users in any other way. As in the case of personal data, the Website Owner may be required to disclose the information described above under applicable law.

#### Details about cookies

Cookies are small text information sent by the Website and saved on the user's end device (computer, laptop, smartphone). The purpose of the cookie is to improve the use of the Website pages. They contain, among other things, the name of the website they come from and the storage time on the end device. The Website Owner uses cookies to:

- more efficient adaptation of the website content to the user's needs. Thanks to the cookie, the Website recognizes the user's browsing preferences and so, for example, information is displayed only once for one user session and does not appear again after switching to the next page of the Website,
- creating statistics on the manner of using the Website by its users and assessing the popularity and efficiency of the website. The kept statistics are anonymous.

The website uses two basic types of cookies - session and permanent. Session files are temporary, they are stored until you leave the Website (by entering another page, logging out or turning off the browser). Permanent files are stored on the user's end device until they are deleted by the user or for the time specified in their settings. In the web browser settings, the Website user may block the use of cookies or require the presentation of information about their placement on their device, however, some changes to the settings in the web browser may limit access to individual Website functions.

The Website Owner emphasizes that the cookie mechanism is not used to obtain any information about the website users or to track their navigation. The files used on the Website do not store any personal data or other information collected from users.

#### Information on minors

The Website Owner does not collect personal data from minors, but if a person under 18 provides such data, the Website Owner will attempt to contact his parents or legal guardians, and if parents or legal guardians find out that the data has been transferred personal data by a minor under their care, the Website Owner encourages you to contact us in order to delete this data.

#### Security and changes



The Website Owner makes every effort to ensure that the Website and the collected data are protected against loss, unlawful use or unauthorized access or modification. The Owner of the Website tries to protect all user data with at least the same care as its own confidential information.

In order to protect personal data and other information described in this document, the Website Owner uses security measures in the form of access passwords, restriction of persons with access rights and locating servers collecting data in dedicated rooms or entrusting them to management of specialized entities, in accordance with the rules imposed by applicable regulations.

Users have the option to opt out of any ordered services, including free newsletters, and at every stage of data collection and processing, they may ask the Website Owner and request the deletion of data concerning these users, as well as exercise other rights described in this privacy policy and resulting from generally applicable provisions of law by sending an appropriate message to the e-mail address: [office@requi.eu](mailto:office@requi.eu).

The Website Owner reserves that with the development of the Website or a change in applicable law, or as a result of other circumstances, there may be a need or even an obligation to amend this privacy policy and the method of collecting or managing data. In this case, users will be immediately informed about the introduced changes in a way that will allow them to read the new content.